

**Capital Region
Community Development District**

475 West Town Place
Suite 114
St. Augustine, Florida 32092

September 30, 2010

Board of Supervisors
Capital Region Community Development District
Call In # 1-800-264-8432 Code 551344

Dear Board Members:

The Board of Supervisors Meeting of the Capital Region Community Development District is scheduled for **Thursday, October 7, 2010 at 6:30 P.M.** at the **Good Samaritan United Methodist Church, 3720 Capital Circle SE, Tallahassee, Florida 32311.** Following is the advance agenda for the meeting:

- I. Roll Call
- II. Approval of Consent Agenda
 - A. Approval of the Minutes of the September 9, 2010 Meeting
 - B. Balance Sheet as of August 31, 2010 and Statement of Revenues & Expenditures for the Period Ending August 31, 2010
 - C. Treasury Report – August 31, 2010
 - D. Allocation of Assessment
 - E. Check Register
- III. Discussion of Landscape RFP
 - A. Bid Package
 1. Notice of Solicitation
 2. Instructions to Proposers
 3. Organization Information of Bidder
 4. Non-Collusion Statement
 5. Acknowledgement of Receipt of Documents

- B. Services Requested Detail
 - 1. Scope of Services
 - 2. Landscape Service Agreement
 - C. Maintenance Bid Forms
 - 1. Bid Sheet
 - 2. Project Map
 - D. Evaluation Criteria
- IV. Staff Reports
- A. Attorney
 - 1. Memorandum
 - 2. Consideration of Quit Claim Deed for Southwood Plantation Road Right-of-Way
 - B. Engineer
 - 1. Consideration of Unit #35 Sinkhole Repairs
 - 2. Consideration of Esplanade Pavement Overlay
 - 3. Consideration of Unit 29 & 35 Pavement Striping
 - C. Property Management
 - 1. All Pro Reports
 - 2. Operations Memorandum
 - 3. Variance Report
 - D. Manager
- V. Other Business
- VI. Supervisors Requests
- VII. Audience Comments
- VIII. Next Scheduled Meeting -- November 18, 2010 @ 6:30 p.m. at Good Samaritan Church
- IX. Adjournment