

**Capital Region
Community Development District**

475 West Town Place
Suite 114
St. Augustine, Florida 32092

October 7, 2011

Board of Supervisors
Capital Region Community Development District
Call In # 1-800-264-8432 Code 551344

Dear Board Members:

The Capital Region Community Development District Board of Supervisors Meeting is scheduled for **Thursday, October 13, 2011 at 6:30 P.M.** at the **Southwood Community Center, 4675 Grove Park Drive, Tallahassee, Florida 32311.**

Following is the advance agenda for the meeting:

- I. Roll Call
- II. The Pledge of Allegiance
- III. Approval of Consent Agenda
 - A. Approval of the Minutes of the September 8, 2011 Meeting
 - B. Balance Sheet as of August 31, 2011 and Statement of Revenues & Expenditures for the Period Ending August 31, 2011
 - C. Treasury Report – August 31, 2011
 - D. Allocation of Assessment
 - E. Check Register
- IV. Consideration of Proposal from Atkins for Traffic Study on All School Zones
- V. Consideration of Series 2011 Refunding Bonds Ratification Resolution, 2012-01
- VI. Consideration of Agreement for Potable Water Line in Connection with Drinking Fountain
- VII. Consideration of Amendment to Landscape Maintenance Agreement

- VIII. Consideration of Engagement Letter from Carr, Riggs & Ingram to Perform the Audit for Fiscal Year 2011

- IX. Staff Reports
 - A. Attorney - Memorandum

 - B. Engineer
 - 1. NOPC Update

 - 2. Work Authorization No. 4 for Shepherds Branch Monitoring

 - 3. Work Authorization No. 5 for Southwood Schools Traffic Evaluation

 - 4. Nature Trail Easement Request

 - C. Property Management
 - 1. All Pro Reports

 - 2. Operations Memorandum

 - 3. Variance Report

 - D. Manager

- X. Other Business

- XI. Supervisors Requests

- XII. Audience Comments

- XIII. Next Scheduled Meeting – November 10, 2011 @ 6:30 p.m. at Southwood Community Center

- XIV. Adjournment

I look forward to seeing you at the meeting. If you have any questions, please feel free to call.

Sincerely,

James A. Perry
District Manager